

MINUTES
BASSETT UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION MEETING
PERSONNEL COMMISSION OFFICE – ROOM 12 – FLANNER
APRIL 1, 2010
5:00 P.M.

1. The meeting was called to order by Chairperson Wallery at _____ p.m.

2. MEMBERS PRESENT

Vern Wallery, Chairperson
Lori Workman, Vice-Chairperson
Fred Lujan, Member

3. STAFF PRESENT

Brandon Tietze, Personnel Director (Provisional)

4. PRELIMINARY

A. Flag Salute

5. STAFF REPORTS

A. Personnel Director

Mr. Tietze stated that the PC is currently busy recruiting and testing for multiple classifications. He noted that a Personnel Analyst Intern is also being recruited to assist with the current workload, ongoing large studies, and the likely increase in classification analysis in the near future.

Mr. Tietze commented that he was “still hopeful that even through these tough times and disagreement that we can maintain professionalism and intelligence in the decision-making process regarding the future of Bassett.”

Mr. Tietze noted that after the agenda had been sent out, information was provided to him which warranted legal counsel so issues could be properly addressed regarding aspects of the PC Director recruitment. He recommended that the Commission make a motion to add a subsequent

needs item to the closed session part of the agenda so we can confer with legal counsel.

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved to add the closed session agenda item titled "Conference with Legal Counsel - Anticipated Litigation" to agenda Item 16.

B. Personnel Commission

Ms. Wallery wished for everyone to have a happy Spring Break.

6. APPROVAL OF AGENDA

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the agenda for the regular meeting of April 1, 2010 as amended.

7. APPROVAL OF MINUTES

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the minutes of the regular meeting of March 3, 2010 as submitted.

8. REQUESTS TO SPEAK

A. Communications (Request to Speak Card not required)

1. Board/Superintendent

Dr. Cyndy Byrd, Assistant Superintendent of Human Resources, reported that the Cesar Chavez Day celebration was very successful. She stated that the District has submitted its second Interim Report, which stated that the District had a qualified certification. She noted that Bassett is better off than many other districts, but will still need to engage in cuts and a small amount of layoffs.

9. APPROVAL OF REVISIONS TO CLASSIFICATION SPECIFICATIONS

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the revision to the classification specification for Clerical Assistant II as submitted.

10. BUDGET

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the scheduling of its public hearing on adoption of the Commission budget for 2010/2011 on May 5, 2010 at 5:00 pm, Room 12, Flanner campus.

11. CONTRIBUTION TO DISTRICT TO FUND CLASSIFIED WORK

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission moved to contribute \$35,000 of its own funds to the District's general fund for the purpose of funding classified work.

12. ANNUAL BARBEQUE

Ms. Wallery stated that she wanted to hear from CSEA on their choice of food preference for the BBQ.

Adela Franco, CSEA 1st Vice President, noted that CSEA had discussed having the BBQ with Mr. Tietze. She noted that CSEA did not have a strong food choice preference, but were just appreciative that it was still being held.

Mr. Tietze noted that there is not a substantial difference in cost between hamburgers and hotdogs versus carne asada and chicken.

The annual Commission sponsored classified employees' barbeque will be held on May 19, 2010. Lunch will be served from 11:00 – 2:00 pm and will consist of carne asada, chicken, flour tortillas, refried beans, rice, salsa, iced tea, and other condiments.

13. ELIGIBILITY LISTS

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the following eligibility lists:

Irrigation Technician	#10-002
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14. EXAMINATIONS

The Commission received the following examination bulletins:

Operations Supervisor	#10-003
Child Development Assistant (Substitutes)	#10-004
Child Development Assistant - Head Start (Substitutes)	#10-004

Food Service Assistant I (Substitutes)
Personnel Analyst Intern

#10-005
#10-INT

15. NEXT COMMISSION MEETING

The next regular Personnel Commission meeting will be held on May 5, 2010 at 5:00 p.m. in the Personnel Commission office.

16. CLOSED SESSION

Ms. Wallery asked if anyone wished to speak before the Commission went into closed session.

The Commission adjourned to closed session at 5:16 p.m. pursuant to Government Code Section 54957 to discuss:

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
-One case: Administrative Appeal

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED
LITIGATION
-One case

The Commission reconvened into open session at 6:04 p.m. and reported that all three Commissioners voted unanimously to sustain the decision to terminate the Custodian I at Sunkist, effective July 9, 2009. No action was taken regarding the conference with legal counsel.

17. ADJOURNMENT

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved to adjourn the meeting at 6:05 p.m.