

MINUTES  
BASSETT UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION MEETING  
PERSONNEL COMMISSION OFFICE – ROOM 12 – FLANNER  
FEBRUARY 3, 2010  
5:00 P.M.

1. The meeting was called to order by Vice-Chairperson Workman at 5:09 p.m.

2. MEMBERS PRESENT

Vern Wallery, Chairperson (absent)  
Lori Workman, Vice-Chairperson  
Fred Lujan, Member

3. STAFF PRESENT

Brandon Tietze, Personnel Director (Provisional)

4. PRELIMINARY

A. Flag Salute

5. STAFF REPORTS

A. Personnel Director

Mr. Tietze stated that the PC office has been very busy in the last month conducting examinations for multiple recruitments that are currently in the testing phase. He noted that the Irrigation Technician position has been reopened, which will provide a new permanent classified position in the District. He stated that he appreciated being invited to the CSEA new Executive Board Initiation along with the Personnel Commissioners. He also noted that he attended and spoke at the last School Board meeting and plans to continue in the future with the aim of improving mutual communication and awareness.

B. Personnel Commission

Ms. Workman expressed gratitude to CSEA for inviting her to their Board initiation.

6. APPROVAL OF AGENDA

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the agenda for the regular meeting of February 3, 2010 as submitted/amended.

7. APPROVAL OF MINUTES

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved the minutes for the regular meeting of January 13, 2009 as submitted/amended.

8. REQUESTS TO SPEAK

A. Communications (Request to Speak Card not required)

1. Board/Superintendent

Laura Santos, Bassett USD Board Member, welcomed Ms. Workman to the Personnel Commission. She noted that she has enjoyed reading the PC meeting agenda and minutes. She observed that the minutes are very informative and that Mr. Tietze is doing a great job.

2. CSEA

Adela Franco, CSEA 1<sup>st</sup> Vice President, expressed concern over the increased experience minimum qualification in the revised Operations Supervisor classification. She noted that the requirement now asks for supervisory and management experience, which may unfairly prevent current employees without management experience from applying.

Erica Aguilar, the new 2<sup>nd</sup> Vice President, stated that she concurred with Ms. Franco's statement.

Mr. Tietze responded that while he feels the education requirement is justified, he acknowledges that the experience requirement may unintentionally and unjustifiably keep internal employees from qualifying. He recommended that the Commission table the item so that he may reevaluate the qualifications and meet again with CSEA for discussion.

9. REVISIONS TO CLASSIFICATION SPECIFICATIONS

Item tabled

10. EXAMINATIONS

The Commission received the following examination bulletins:

Irrigation Technician

#10-002

12. NEXT COMMISSION MEETING

The next regular Personnel Commission meeting will be held on Wednesday, March 3, 2010 at 5:00 p.m. in the Personnel Commission office.

13. ADJOURNMENT

On the motion of Mr. Lujan, seconded by Mrs. Workman and unanimously carried, the Commission approved to adjourn the meeting at 5:21 p.m.