

MINUTES
BASSETT UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION MEETING
PERSONNEL COMMISSION OFFICE – ROOM 12 – FLANNER
May 5, 2009
5:00 P.M.

1. The meeting was called to order by Chairperson Hartley at 5:05 p.m.

2. MEMBERS PRESENT

Susan Hartley, Chairperson
Vern Wallery, Vice-Chairperson
Fred Lujan, Member

3. STAFF PRESENT

Patrick Maher, Personnel Director
Brandon Tietze, Personnel Analyst

4. PRELIMINARY

A. Flag Salute

5. STAFF REPORTS

A. Personnel Director

Mr. Maher reported that the annual bar-b-que for classified employees is scheduled to be at the Erwin/Adult School Campus, which is expected to provide a better location for setup, preparation, and service than the previous year.

B. Personnel Commission

Mr. Lujan stated that he hoped everyone in attendance enjoyed the food provided by the Commission before the meeting.

Mrs. Wallery wished everyone a happy Cinco de Mayo. She also noted that Classified Employee Week is coming up.

Mrs. Hartley noted that she was pleased that the bar-b-que event has been moved to the Erwin campus as it will be easier for the staff and classified workers to setup.

6. APPROVAL OF AGENDA

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved the agenda for the regular meeting of May 5, 2009 as submitted.

7. APPROVAL OF MINUTES

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved the minutes for the regular meeting of April 8, 2009 as submitted.

8. REQUESTS TO SPEAK

A. Communications

1. Superintendent

Robert Watanabe, BUSD Superintendent, stated that schools in the District are performing extremely well and that Sunkist Elementary will likely be classified as a distinguished school next year. He also noted upcoming District events. Mr. Watanabe commented on the state budget crisis and the upcoming special election, which could potentially provide financial relief if the propositions passed.

Mrs. Hartley asked how the Swine Flu outbreak has affected the District.

Mr. Watanabe reported the quick action taken by the District nurse, Judy Mason, and the health assistants, to inform students and parents about symptoms and precautionary measures.

2. CSEA

Lucille Escobar, CSEA Sergeant-at-Arms, stated on behalf of Ruben Castaneda, CSEA President, that he thanks everyone for the work they are doing to help classified employees during the layoff process, and he also wishes everyone a happy Mother's Day. She also stated that the district is using an appropriate protocol to inform employees of budget and layoff potential outcomes.

B. General Public

Irma Quesada, announced that Child Development will be hosting its open house event on May 22, 2009 at the Erwin Campus.

9. BUDGET

On the motion of Mr. Lujan and seconded by Mrs. Wallery, and unanimously carried, the Commission moved to open a public hearing on the proposed Personnel Commission budget for 2009-2010 at 5:32 p.m.

Mr. Maher noted that funds were set aside in the budget for expenses that might occur during a possible relocation of the Personnel Commission office in the next fiscal year.

On the motion of Mr. Lujan and seconded by Mrs. Wallery, and unanimously carried, the Commission moved to close the public hearing on the proposed Personnel Commission budget for 2009-2010 at 5:36 p.m.

10. ANNUAL BUDGET

On the motion of Mr. Lujan and seconded by Mrs. Wallery, and unanimously carried, the Commission adopted the proposed Personnel Commission budget for 2009-2010 as submitted.

11. NEXT COMMISSION MEETING

The next regular Personnel Commission meeting will be held on June 2, 2009 at 5:00 p.m. in the Personnel Commission office.

12. CLOSED SESSION

The Commission adjourned to closed session at 5:39 p.m. pursuant to Government Code Section 54957 to discuss:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Personnel Director

The Commission reconvened into open session at 6:43 p.m. and reported on the following action taken in closed session:

The Personnel Director was evaluated by the Commissioners.

13. ADJOURNMENT

On the motion of Mr. Lujan, seconded by Mrs. Wallery and unanimously carried, the Commission moved to adjourn the meeting at 6:44 p.m.