

MINUTES  
BASSETT UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION MEETING  
PERSONNEL COMMISSION OFFICE – ROOM 12 – FLANNER  
JANUARY 14, 2009  
5:00 P.M.

1. The meeting was called to order by Chairperson Hartley at 5:00 p.m.

2. MEMBERS PRESENT

Susan Hartley, Chairperson  
Vern Wallery, Vice-Chairperson  
Fred Lujan, Member

3. STAFF PRESENT

Patrick Maher, Personnel Director  
Brandon Tietze, Personnel Analyst

4. PRELIMINARY

A. Flag Salute

B. The oath of Office was administered by Robert Fuentes, governing board Vice-President, to Fred Lujan, appointed by Bassett USD Board of Education, term of office expiring December 1, 2011.

5. STAFF REPORTS

A. Personnel Director

Mr. Maher welcomed Mr. Lujan aboard and stated that he was looking forward to working with him. Mr. Maher welcomed everyone back to work and stated that the rest of the school year should prove to be challenging with the state budget.

He also stated that the in-service training on conflict resolution that the CSULB students had developed under the direction of Mr. Tietze was very well done and stated that he was very impressed with the outcome. He then asked Mr. Tietze to brief the Commission on the training.

Mr. Tietze commented on the great success of the training as shown through the high evaluation scores and positive feedback received from the attendees. He noted the high turnout and diverse makeup of the audience, which represented many different departments and school sites. He stated that the success of the training was important to the Personnel Commission in terms of establishing a solid foundation for future classified employee training. He thanked Mr. Watanabe for encouraging attendance at a previous management meeting and stated that it helped legitimize the training initiative.

#### B. Personnel Commission

Mrs. Wallery welcomed everyone back from the break and stated that she hoped to continue having positive working relationships. She noted her concern for the financial issues in the District.

Mrs. Hartley welcomed Mr. Lujan to the Commission. She also commended the work by Mr. Tietze over his first year, acknowledging the programs he has started and the "tough acts" he had to follow. She stated that he had done an outstanding job and she was proud of him.

Mr. Tietze thanked her for the compliment.

#### 6. APPROVAL OF AGENDA

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved the agenda for the regular meeting of January 14, 2009 as submitted.

#### 7. APPROVAL OF MINUTES

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved the minutes for the regular meeting of December 2, 2008 as submitted.

#### 8. REQUESTS TO SPEAK

Robert Watanabe, BUSD Superintendent, first welcomed Mr. Lujan to the District. He then noted the tragic passing of Andrew Martinez, son of Mrs. Eugenia Martinez, who is a valued Administrative Secretary in the District. He stated that there will be an important PTA dinner on January 21<sup>st</sup>. Mr. Watanabe reported on the state budget conference he attended, noting the District deficit could end up being between four and six million dollars. He

noted that a Budget Committee is being formed to discuss what actions to take and a survey is being created to gather feedback from employees and community members. He urged the Personnel Commission to be as thrifty as possible with its own budget.

Barbara Silva, CSEA Vice-President, introduced two Executive Board Members who were present; Jeanne Gooch, Grievance Chairperson, and Rosie Sanders, Parliamentarian. On behalf of Ruben Castaneda, CSEA President, Mrs. Silva addressed concerns about rumors brought up at the last chapter meeting concerning CSEA wanting "to get rid of the PC Director and the merit system." She stated that "this is not true," and that "there is no truth whatsoever behind these rumors. She further noted, "There has never been a discussion among executive board members to remove the Director or the merit system," and "we want these rumors to stop."

#### 9. ELIGIBILITY LISTS

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved the following eligibility lists:

|                           |         |
|---------------------------|---------|
| Food Service Assistant II | #08-016 |
| Custodian II              | #08-017 |

#### 10. EXPENDITURES TO ATTEND TRAINING

On the motion of Mrs. Wallery, seconded by Mr. Lujan and unanimously carried, the Commission approved attendance at conferences, actual and necessary expenditures in the amount of \$3,547.04 incurred by such attendance to be paid by the Commission unless otherwise specified, as attached, and in accordance with Education Code Section 45255.

Mr. Maher reported that one of the travel requests for the WRIPAC conference had been accidentally omitted, but that the conference was included in total amount being approved. Mr. Maher also explained that attendance at WRIPAC was essential in order to maintain membership in the organization and that we had failed to participate in the last two conferences as part of the budget austerity. However, this time we were obligated to attend. He also stated that membership is free and that there is no conference fee, but that participation was the price of membership.

#### 11. NEXT COMMISSION MEETING

The next regular Personnel Commission meeting will be held on February 3, 2009 at 5:00 p.m. in the Personnel Commission office.

12. CLOSED SESSION

The Commission adjourned to closed session at 5:37 p.m. pursuant to Government Code Section 54957 to discuss:

PUBLIC EMPLOYEE DISCIPLINE, DISMISSAL, RELEASE

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Personnel Director

The Commission reconvened into open session at 6:55 p.m. and reported on the following action taken in closed session:

On the motion of Ms. Wallery, seconded by Mr. Lujan and unanimously carried the Commission approved the Commission Chair communicating to the governing board of the district and to representatives of the California School Employees Association (CSEA) concerning recent allegations made by the Superintendent and CSEA representatives.

13. ADJOURNMENT

On the motion of Mr. Lujan, seconded by Mrs. Wallery and unanimously carried, the Commission adjourned the meeting at 6:57 p.m.