

BASSETT UNIFIED SCHOOL DISTRICT

904 N. Willow Avenue
La Puente, CA 91746
(626) 931-3000



"Students First!"

**BOARD OF EDUCATION & PERSONNEL COMMISSION
Special Joint Meeting – District Office
MINUTES**

**July 28, 2005
6:30 p.m.**

Notice: The Board and Personnel Commission cordially invite members of the public to comment on any item listed on the agenda. Please complete a Request to Speak Card, which is available in the lobby, and give to the Secretary.

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board President Paul Solano.

II. ROLL CALL

Board of Education:

Paul Solano, President	Present
Anna Aguilar, Vice-President	Absent
Robert Fuentes, Clerk	Present
Rosaura Alvarado, Member	Present
Frank Morales, Member	Absent

Personnel Commission:

Vern Wallery, Chair	Present
Sue Hartley, Vice-Chair	Present
Frances Alvarado, Commissioner	Present

District Staff:

Robert Watanabe, Superintendent	Present
Patrick Maher, Personnel Director	Present
Kristin Olson, Personnel Analyst	Present
Maria E. Ayala, Administrative Assistant	Present

III. PLEDGE OF ALLEGIANCE

Personnel Commission Chair, Vern Wallery, led the Flag Salute.

IV. AGENDA

22. Approve Agenda for the Special Joint Board and Personnel Commission Meeting of July 28, 2005.

Action:	<u>Carried</u>	Motion:	<u>Robert Fuentes</u>
Vote:	<u>6</u> Ayes <u>0</u> Noes	Second:	<u>Rosaura Alvarado</u>

V. REQUESTS TO SPEAK

This is the appropriate point in the agenda for those present to speak with regard to any item on the agenda. Please complete a Request to Speak Card, which is available in the lobby, and give to the Secretary.

Irma Quesada (CSEA President)

Had a question on an item that was on the agenda for the Special Board Meeting taking place after this joint meeting. She wanted to know if the position of the second name down on page 4 of Personnel I was a new position.

Assistant Superintendent, Cyndy Byrd, responded that she would research this and get back to her.

Superintendent Robert Watanabe made a few announcements at this time:

- It is a good idea to have this meeting annually
- Introduced the first draft of the District's Master Calendar to the Board and the Personnel Commission
- Introduced Mr. Dino Skokos as the District's new Security Supervisor

VI. GENERAL FUNCTIONS

23. 1. Open discussion and receive information on the following:
- Rules and regulations involved in the selection of a Personnel Commissioner
 - Roles and responsibilities of the Personnel Commission
 - Summary of the Merit System hiring process

No action required.

Patrick Maher gave a PowerPoint presentation the Selection and Retention of Personnel Commissioners. Mr. Maher also reviewed the Merit System Quiz with the Board and P.C.

24. 2. General discussions and exchange of ideas.

No action required.

The following was input given from the Board and P.C.:

Frances Alvarado

- Would like to see more communication between the Board and P.C.

Sue Hartley

- It is delightful to work with the new administration.

Vern Wallery

- It is good to review the Merit System

Paul Solano

- It is good to see that the P.C. and Board are working together to make Bassett better

VII. ADJOURN

Next Regular Board Meeting: August 25, 2005 in the District Office Board Room. Closed Session will begin at 5:30 p.m. and Regular Session will begin at 6:30 p.m. pending student expulsion hearings.

Next Regular Personnel Commission Meeting: August 2, 2005 in the Personnel Commission Office at 5 p.m.

Time:	<u>7:40 p.m.</u>	Motion:	<u>Paul Solano</u>
Vote:	<u>6</u> Ayes <u>0</u> Noes	Second:	<u>Rosaura Alvarado</u>

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