

MINUTES  
BASSETT UNIFIED SCHOOL DISTRICT  
SPECIAL PERSONNEL COMMISSION MEETING  
PERSONNEL COMMISSION OFFICE  
1314 N. LE BORGNE AVE, ROOM 12  
LA PUENTE, CA 91746  
MARCH 30, 2004  
5:30 P.M.

1. The meeting was called to order by Chairperson Wallery at 5:30 p.m.

2. MEMBERS PRESENT

Mrs. Vern Wallery, Chairperson  
Mrs. Susan Hartley, Vice-Chairperson  
Mrs. Frances Alvarado, Member

3. STAFF PRESENT

Patrick Maher, Personnel Director

4. OTHERS PRESENT

See Guest Register

5. PRELIMINARY

A. Flag Salute

6. APPROVAL OF AGENDA

On the motion of Mrs. Hartley, seconded by Mrs. Alvarado, and unanimously carried, the Commission approved the agenda for the special meeting of March 30, 2004 as submitted.

7. REQUESTS TO SPEAK

No one requested to speak.

8. ELIGIBILITY LISTS

On the motion of Mrs. Alvarado, seconded by Mrs. Hartley, and unanimously carried, the Commission approved/ratified the eligibility list for Personnel Analyst Exam # 04-006.

9. APPOINTMENT OF COMMISSION STAFF:

- A. On the motion of Mrs. Alvarado, seconded by Mrs. Hartley, and unanimously carried, the Commission appointed as Commission staff Kristin Olson as Personnel Analyst effective April 19, 2004.
- B. On the motion of Mrs. Hartley, seconded by Mrs. Alvarado, and unanimously carried, the Commission approved an initial step placement at Step B effective April 19, 2004 for Kristin Olson.

10. NEXT COMMISSION MEETING

The next regular Personnel Commission meeting will be held on April 6, 2004 at 5:00 p.m. in the Personnel Commission Office.

11. ADJOURNMENT

On the motion of Mrs. Hartley, seconded by Mrs. Alvarado, and unanimously carried, the Commission adjourned the meeting at 5:36 p.m.